

INFORMATION notice on the processing of personal data for those who exercise their rights using the online form

Under Article 13 of Regulation (EU) 2016/679 ("Regulation" from now on), this factsheet describes the personal data processing terms referring to those who exercise their rights using the online form provided in the Privacy and protection of personal data section on the website www.izs.it. of the Istituto Zooprofilattico Sperimentale dell'Abruzzo e del Molise "G. Caporale" ("Institute" from now on).

1. The identity and the contact details of the data controller

Istituto Zooprofilattico Sperimentale Abruzzo e Molise "G. Caporale" – Teramo (Italy), www.izs.it - protocollo@pec.izs.it, +3908613321.

2. Subject matter of the processing

The processing concerns the personal data for those who exercise their rights using the online form provided in the Privacy and protection of personal data section on the website www.izs.it.

3. Purpose of the processing and legal basis

Personal data collected (name, surname, phone and email address) will be processed for the purpose mentioned below:

- a) allow to data subject to exercise his or her rights. *Legal basis*: art. 6, par. 1, lett. c) of the Regulation "processing is necessary for compliance with a legal obligation to which the controller is subject";

The provision of such data to the Institute by the data subjects is mandatory for the purposes mentioned above. Therefore, any refusal to provide them in whole or in part gives rise to the impossibility for the Institute to have the online form filled out.

4. Transfer and dissemination of data to third parties

The collected personal data will not be subject to transfer and/or dissemination.

5. Processing terms

Data will be processed according to the principles of accuracy, lawfulness, transparency and protection of confidentiality and of the rights that the legislation recognises to the data subject.

Personal data collected for the above-mentioned purposes will be processed electronically on digital medium using the specific information systems. In any case, the processing is made exclusively by personnel in charge. Such processing involves collection (only the Institute), recording, organisation, structuring, retention, adaptation or modification, extraction, consultation, use, comparison and interconnection, restriction, erasure and destruction. The processing of personal data does not provide for the existence of an automated decision-making process including profiling.

6. Location of processing

Data are processed and archived on dedicated servers located at the IZSAM headquarters and in any of the field offices of the Institute, even if temporary and belonging to other subjects.

7. Terms and retention period

The collected data will be retained on digital media, in accordance with the retention rules about the accounting and administrative documentation.

8. Rights of data subject

At any time data subjects have the right to ask the data controller for accessing their personal data, confirming such data exist, being aware of the content, the origin and the processing terms (art.15 of the Regulation), requesting the rectification (art.16 of the Regulation), the erasure (art.17 of the Regulation), the restriction (art. 18 of the Regulation), the notification (art. 19 of the Regulation), the portability (art. 20 of the Regulation), and the right to object to the processing of personal data (art. 21 of the Regulation).

9. How to exercise your rights

The data subject, at any time and for reasons connected to his particular situation, can exercise the rights mentioned below using the procedure "Data subject's rights and their exercise" available in the Privacy and personal data protection section of the website www.izs.it.

10. Right to lodge a complaint

The data subjects who consider that their personal data have been processed in breach of what is foreseen by the Regulation and of the Code, have the right to lodge a complaint to the Data Protection Supervisor or to start judicial proceedings. For any further information on the applicable legislation in the field of protection of personal data, please visit the website of your own Control Authority.

11. Responsible for data protection or Data Protection Officer (DPO)

For any clarification or information, the data subjects can contact the Data Protection Officer of Institute using dpo@izs.it, dpo@pec.izs.it, +39 0861 3321.